

**AGENDA**  
Bear Mountain Water District  
Public Meeting 12/17/25

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Call meeting to order at **Chelan Fire Station** (1:00pm)

**Updates from Prior Month(s)**

Approve 10-22-25 Minutes, make needed corrections

- 1) **Board to approve BMWD Expenditures**
  - a) October Vouchers
- 2) **Resolution 2025-03 2026 Operating Budget**
  - a) Commissioners to approve 2026 Operating Budget
- 3) **DOH-WSP**
  - a) John and Ben met mid October
  - b) Ben and Tim are working on various pieces of the WSP
  - c) Sheri Miller (DOH) sent a letter last month indicating some DOH flexibility on WSP review
- 4) **Commissioner Terms**
  - a) Schedule of Remaining terms per Chelan Co. Elections
  - b) Status of current commissioners, changes?
- 5) **Server/Network at Shop**
  - a) Needed so Ben can access Sage Accounting. IT Consultant installing
  - b) Will also allow Ben remote access and both Tim and Ben to work concurrently in Sage
- 6) **Maintenance/Upgrade Status**
  - a) ITC upgrade in progress at Bear Mtn pumphouse, 30% invoiced to date
  - b) Liquid Vision Quote for reservoir maintenance, in 2026 Budget
  - c) Other maintenance issues
  - d) **Motion** to accept proposal drafted by Ben and Tim to hire FTE, to alleviate work load issues. Burdened costs are in 2026 Budget
- 7) **Resumes for Water Utility Field Technician**
  - a) Ben to discuss current submissiones

**New Items**

- 1) **Financials**
  - a) Tim to review October 2025 Financial Statements with Board

## **Bear Mountain Water District**

### **Minutes-Public Meeting 9/24/25**

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Meeting at Chelan Fire Station commenced 1:00pm

**Present:**

Dale Watkins, Jim Batdorf, Kevin Palmer, Ben Behrle, Tim Rizzo, Doug Willcox, Marc Marquis,

The prior minutes from 9/24/25 were approved, no corrections noted.

**1) HM/HR Generator Discussion**

- a) ULID#4 has been closed, appeal period is closed
- b) BMWD can determine the generator costs for the six upper lot owners and notify them
- c) Marc to draft a response letter to HOA

**2) DOH/WSP**

- a) Ben and John Torrence (CDI) met Friday, 10/10 at CDI Conference Room
- b) Sheri Miller, DOH PE, sent letter about possibly fast tracking part of the WSP to facilitate BMWD's ability to issue new connections for potential new customers
- c) Tim working on Chapters 8 and 9, the financial reporting and capital expenditure section
- d) Any additional costs to expedite WSP to be borne by Designer/Developer(s)
- e) \$66,730 has been paid to date to Complete Design

**3) BMWD 2026 Fee/Rate Schedule**

- a) Resolution 2025-02 (2026 Rate Schedule) approved by Commissioners
- b) Preliminary 2026 Budget has previously been sent to Commissioners for review
- c) 2026 Operating Budget to be approved at 12.17.25 Board Meeting

**4) Sanitary Survey**

- a) Sheri Miller (DOH) was favorably impressed with WTP, no violations noted
- b) Trees surrounding LV reservoir (CC HOA property) need to be addressed
- c) Age + Condition of Lake Pumphouse a LT concern
- d) Formal Report (and invoice) are forthcoming
- e) Work needed at BMR Pumphouse noted (upgrade by ITC already in motion)

**5) Maintenance/Upgrade Status**

- a) ITC Bid 6559 (approx \$60K) to upgrade BMR Pumphouse approved  
work to be done for \$60K plus WSST. Ben provided pictures of current conditions
- b) LiquidVision Quote to clean and inspect reservoirs (\$10,358) approved to proceed  
Tanks at BMR, Lafferty and HM#1 to be cleaned first

**6) New FTE Technician**

- a) Approval from Commissioners to find and hire Water Utility Field Technician
- b) Ben to review resumes, submit final candidates to Commissioners

**Board convened an Executive Session from 1:55 to 2:10**

**7) Salary Reviews**

- a) Commissioners approved a 6% across the board increase for Ben and Tim

**8) Customer Letter**

- a) Letter received from Ken Linderman (Even Keel Roadhouse) discussing commercial rates and his

- desire for rate relief. Discussion—hard for BMWD to lower rates in environment of increasing costs  
b) Marc to write response to letter.

### **Financial Report**

#### **1) Financial Statements**

- a) **Revenues** on BMWD Mgmt. Statement were \$57,469 for September 2025 and \$522,220 YTD
- b) BMWD **Operating Income** (before Depr and Interest) was \$26,909 for September 2025 and \$264,941 YTD
- c) Total BMWD **Book Surplus** was \$1,873 for September 2025 and \$33,065 YTD (incl Interest + Depreciation)
- d) YTD Revenues were \$55,987 over Budget, September 2025 YTD Operating Expenses are \$15,523 under Budget YTD. Operating Surplus (before Interest and Depreciation) was \$71,510 greater than Budget.
- e) Overall Net Deficit was \$82,853 less than Budget
- f) Segment Operating Statements were also presented.
- g) Balance Sheet \$446,274 in Cash, A/R \$139,814 , CIP \$230,293
- h) Current Liabilities \$7,864, LT Debt \$1,411,857 Equities \$2,649,961

**Meeting Adjourned 2:27pm**

**Next Meeting 1:00pm 12-17-25 at Chelan Fire Station**

**Tim Rizzo, Secretary**